



Newsletter

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IMS 2011

Happy New Year from Xanatek!

I would like to take this opportunity to once again Thank You for your continued business and inform you about what is happening at Xanatek.

BIG THINGS ARE COMING IN 2011 and 2012

The current version of IMS (Version 3.x) has served you and us well. However, the time has come that we develop a new system with current technology! IMS 4 is on its way!

Our plan is to begin releasing IMS 4 in December of 2011!

IMS 4 will contain all the features you currently enjoy, plus a new look with new capabilities and features. These changes will facilitate future enhancements much easier. We don't want to release too much information yet, but here are some highlights:

- New Easy Interface
- New Agency Accounting with Quickbooks Integration
- Hosted Data Capabilities (Yes, Online IMS!)
- Many New Features (Too Many to List!)
- Improved ACORD
- And More!

Don't worry about IMS 3 we are going to continue to maintain and do smaller upgrades. At the end of February we anticipate releasing a new update that will include commission downloads and several additional changes. Also, we are in the process of redeveloping the current ACORD module providing an enhanced system with many of the things you have been asking for! We hope to have that available by the end of the 2nd or 3rd quarter.

Then in 2012 we will be focusing on adding even more to IMS 4. Functionality, marketing, reporting, internet, social media, we will be adding incredible capabilities! Stay Tuned! IMS 4 is going to blow your socks off!

Thanks,
Brent Sheppard

Tip of the Week!

IMS Image Printing to ScanCenter

Did you know that you can also use the IMS Image Printer to send files directly to IMS ScanCenter? Try this when you want to [combine groups](#) of electronic documents or photos. Use all the organizational features of ScanCenter to manage your electronic documents before sending them to Client, Prospect or Agency Record files. It's simple with the *Send to Batch Folder* option in the IMS Image Printer.

How To:

- Open image you wish to send to ScanCenter
- Select Print Option
- Select IMS Image Printer
- When the Transfer window appears just select your name from the dropdown list
- Click the *Send to Batch Folder* that appears to send your document to ScanCenter
- Open ScanCenter and click Docs (bw) or Photos (color) to retrieve, organize and transfer your documents or photos

[View All Tips](#)

New IMS Version

If you didn't already know, there is a new version of IMS available. IMS version 368 has been released and includes some great new features. We will be highlighting two of them in this issue to get you started! Not sure if your office has updated yet? Here's an easy way to check.

How To Check Version

1. Log into IMS
2. Scroll to the bottom of the IMS 3 Menu
3. Click About
4. Version should read 3.6.8

Not on 368? Just contact Xanatek tech support at (800)820-1665 for update assistance.

Xanatek Now LinkedIn



Xanatek has a group on the popular LinkedIn.com. We hope this will help to connect users and facilitate discussion on IMS. Please feel free to join and share the group with everyone you know.

If you have any question or comments please email Brent@xanatek.com

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